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*Office Memorandum* • UNITED STATES GOVERNMENT

TO : Director of Training

DATE: 27 December 1961

FROM : Chief, Language and Area School

SUBJECT: Weekly Activities Report No. 46

A. SIGNIFICANT ITEMS

None to report.

B. OTHER ACTIVITIES

1. The School is moderately quiet, except for AAO instruction on Africa and the Far East. Some faculty are on annual leave; others are using the quiet time for a spurt in developing teaching materials.

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3. The French Department is giving 2 new courses beginning 8 January: Intermediate, Phase I, and Advanced Seminar. A new program, including intensive use of several modern French plays, will be introduced.

4. The Language Testing Section is in the process of closing its books for 1961, consolidating files for inactive storage, destroying obsolete materials, and preparing logs and registration forms for the coming year.

During the past week 24 written proficiency tests were given in Russian and Spanish. Fourteen of the candidates were from DDP and 10 from other components. Five oral proficiency tests were given during the past week in Arabic, Spanish and Swedish. All 5 of the candidates were from components other than DDP. Forty-six Language Award certificates were forwarded to the Registrar this past week.

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